

# Michael David Stoddard CV

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*Photos and Additional Documents - [www.michaeldavidstoddard.com](http://www.michaeldavidstoddard.com)*

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## PROFESSIONAL PROFILE:

- Accomplished education career distinguished by success as both an administrator and a faculty member at the secondary level. Excellent rapport with colleagues and collaborators—from fellow administrators and faculty, to students, parents and community theatre professionals.
- Proven leadership, mentoring and programming success. Extensive experience in development of theatre companies, educational programming for schools and communities, mentoring of actors of all ages, and leadership in design, budgeting, strategic planning and implementation of traditional and integrated arts experiences.
- Excellent communicator with highly effective planning, facilitation, team building and organization background. Ability to lead diverse groups to establish and realize high-level goals, implement and reflect on programming and productions, evaluate progress and attain outstanding monetary and audience experience results.

**EDUCATION:**        **Masters in Theatre Education and Integrated Arts**, May 2008  
Plymouth State University, Plymouth, NH

**Bachelor of Arts in Musical Theatre Performance**, May 2001  
Plymouth State College, Plymouth, NH

## DEVELOPMENT, MANAGEMENT and PROGRAMMING

### Executive Director, Creator

*Miami Theatre Works, Miami FL*

*2020 – present*

- Developed Miami's newest semi-professional theatre company including all business documentation along with a strong mission and vision for the company.
- Solicit and secure all financial backing and donation for each production.
- Develop and plan each summer production in line with the mission of Miami Theatre Works.
- Work alongside a PR firm to develop all press and marketing strategies. Assist with the management of all social media campaigns.
- Hire and manage 10 - 20 independent contractors working on the production.
- Create and maintain contracts and proper paperwork for each contractor.
- Organize, follow and maintain all federal and state documents for contractors, insurance, non-profit status and tax withholdings.
- Collaborate with producers and sponsors to secure and maintain appropriate budgets. Ensure a balanced summer budget by tracking all expenses and wages during production and planning meetings.
- Take on additional production roles as needed such as artistic directing, choreography or a design role.
- Locate and negotiate rental contracts at local venues that align with each unique production need.
- Work alongside the producers to build and strengthen relationships with local businesses and patrons.

### Executive Team and Playwright

*Musicals Made Easy, Milwaukee WI*

*2020 - present*

- Working alongside two other members of the administrative team developing original one - hour musicals for children ranging in grades from 2 - 12.
- Assist with the branding of the company and realization of goals for the official launch in 2022.
- Libretto or lyricist for all new productions.
- Creator of all Integrated Arts materials available for free for teachers to integrate into school lesson plans.
- Choreographer of included rehearsal videos available for all licensees to use.

**Creator, Director, Manager of the Summer Community Theatre Works (CTW) Program**

2008-2016

*Divine Savior Holy Angels High School: Milwaukee, WI*

- o Direct 80 – 100 show participants ranging from middle school-age students to adults in a full-scale production.
- o Create parent letters and public relations materials to promote the summer program to middle school students across the metro-Milwaukee area.
- o Hire and manage the Theatre Technical Director, Box Office Manager, Summer Interns and Production Assistant.
- o Hire and supervise summer independent contracted production members. *Musical Director, Choreographer, Conductor, Carpenters, Costume, Lighting, and Sound Designer.*
- o Collaborate with the business office monitoring online registrations and fees of all participants.
- o Create and ensure a balanced summer budget by tracking all expenses and hourly wages.
- o Manage marketing, program website and public relations.

**Theatre Manager**

*Divine Savior Holy Angels High School: Milwaukee, WI*

2008-2016

- o Create and oversee operating budget for the Hansen Family Fine Arts Theatre and attached scene shop (750-seat theatre), the black box Arena Theatre (seating varies) and the Quad (400 seat capacity function room).
- o Monitor and schedule maintenance and repair on the Hansen Theatre, Quad, scene shop and Arena Theatre.
- o Manage the full-time Theatre Technical Director.
- o Manage all outside/community organizations theatre rentals and events.
- o Assist with set-up and running in-school assemblies, Masses, and events in the Hansen Theatre, Arena Theatre and Quad.
- o Prepare and negotiate rental contracts and associated fees with outside community organizations.
- o Collaborate with the Technical director and Maintenance Director scheduling staff members to work outside community events.

**Producer / Sole Proprietor: Stoddz Productions**

2006-2008

*Stoddz Productions, Manchester, New Hampshire.*

- o Produced, wrote, directed and choreographed Murder Mystery Theatre Tours, Cabarets, and small productions throughout New Hampshire.
- o Managed payroll and personnel contracts for all independent contracted employees.
- o Developed and disseminated all publicity including website, press releases, and advertisement.

**Program Director: Friends of the Arts Regional Arts Council**

2007-2008

*Friends of the Arts Regional Council, Plymouth, NH.*

- o Developed and administered educational programming in schools and communities for children and adult populations.
- o Worked in partnership with other local organizations to facilitate programming serving the needs of social service agencies, recreation departments and civic organizations.
- o Created, developed, and implemented the school program, “Art Encounters,” which served a group of 30-35 towns and 54 schools grades K-12 throughout New Hampshire.
- o Developed brochures, researched and negotiated contracts for 8-10 artists per year and set program fees for educational services.
- o Created artists’ itineraries, secured their technical needs and arranged all accommodations.
- o Developed educational support materials including Friendly Clues Study Guides and Learning Kits for schools for each of the Art Encounters programs.
- o Solicited sponsorships and wrote grants to secure funding for programmatic needs.

**ACADEMIC EXPERIENCE: *Administrative, Directing & Teaching***

**Director of Theatre**

*Palmer Trinity School, Miami, FL*

2016 – present

- o Direct three full-scale shows a year and one showcase.
- o Sponsor, direct and coordinate all aspects of rehearsal, planning and travel associated with the Junior and Senior International Thespian Troupes and their district and state competitions.

- Teach six different levels of acting courses a year for grades 6 – 12.
- Hire and supervise independent contracted production members. *Musical Director, Choreographer, Conductor, Costume, Lighting, and Sound Designers.*
- Create and monitor the annual budget and the specific budget for each production.
- Manage and negotiate the rental process of professional theaters twice a year for our musical productions.
- Collaborate with Administration on recruitment and public relation opportunities while helping to manage marketing, department website, public relations and box office for each production.
- Work with Facilities Manager and Head of School in the early stages of new theater construction planning.
- Collaborate and manage the parent volunteer organization for each production.
- Work with academic departments across the school to integrate core academic curriculum into theatre productions.
- Prepare and serve as a daily advisor to middle school students as part of the school wide advisory program.

### **Professional Artistic Director, Actor and Choreographer:**

*2003-present*

*Jean's Playhouse, Split Stage Productions, Interlakes Summer Theater, Nationally*

- Each summer travel to professional theaters located throughout the country and direct professional artists in full-scale musicals and plays.
- Collaborate with professional producers, designers, actors and musicians to create a successful production around the specific needs and restrictions of each unique contract.
- Work with with producers and designers on show budgets ranging from \$5K - \$100K

### **Director of Theatre**

*Divine Savior Holy Angels High School: Milwaukee, WI*

*2008-2016*

- Direct four full-scale shows a year. *November, March, May, July performance dates*
- Teach seven different acting courses offered in the school curriculum. *Five classes a year.*
- Manage the Theatre Technical Director, Box Office Manager and Production Assistant for each show.
- Hire and supervise independent contracted production members. *Musical Director, Choreographer, Conductor, Costume, Lighting, and Sound Designers.*
- Create and oversee the budget for four full-scale productions a year.
- Collaborate with the V.P. of Marketing on recruitment and public relation campaigns for the Theatre Department.
- Manage marketing, department website, public relations and box office for each production.
- Collaborate and manage the parent volunteer organization for each production.
- Work with academic departments across the school to integrate core academic curriculum into theatre productions

### **Choreographer and Assistant Director : International Arts and Culture Institute**

*2005-16*

*International Arts and Culture Institute, Plymouth State University, Plymouth, NH*

- Traveled to Ireland, New Zealand, South Africa, Shanghai and England.
- Choreographed 30 international high school students in a 45-minute musical in four days.
- Combined American culture with that of the Maori people of New Zealand to create original choreography.
- Choreographed and performed an original street theatre production throughout Ireland and England.
- Choreographed 70 American and 10 South African performers in an original musical

### **Private Acting Instruction**

*Training, Audition Preparation and Realism Emphasis, Miami, FL*

*2005-present*

- Direct elementary and middle school aged students with methodologies rooted in Hagen and Stanislavski technique.
- Consult and direct professional actors in the Miami area on audition materials and acting technique.
- Coach elementary and middle school aged students in preparation for stage and commercial auditions.

### **Resident Choreographer / Instructor / Assistant to the Director**

*2002-08*

*Educational Theatre Collaborative (ETC), Plymouth State University and Youth Training Institute New London, NH*

- Choreographed ETC's yearly productions with a multi-generational cast of 65-80 people
- Developed and taught acting and beginning dance classes.
- Developed workshops for educators on the importance of arts in the classroom.
- Created and taught acting and improvisation workshops to children grades 3 – 10.
- Assisted the Director with creative development, auditions and other administrative tasks

## **Integrated Arts Educator and Acting Methods Teaching Internship**

2007 - 08

*Theatre Department, Plymouth State University, Plymouth, NH.*

- Developed lesson plans in Integrated Arts and Acting Methods for education and theatre majors.
- Taught Integrated Arts core course to 60 undergraduate students twice weekly
- Advised and assisted individual students with academic projects and course content Assisted in an Acting II class for undergraduate students
- Provided individual and whole class instruction, critiquing acting scenes while exploring methodologies and assisting the Director of Theatre with all tasks associated with the instruction of the course.

## **PROFESSIONAL SERVICE and VOLUNTEER INTERESTS**

### **Professional Service**

- Artistic Director, consultant and actor for Greendale Community Theatre
- Created and presented an anti-bullying workshop to 8 middle schools in the metro-Milwaukee area
- Sponsored a middle school art contest in the metro-Milwaukee area
- Consultant and donation coordinator for area middle school theatre programs
- Audition and script consultant for actors located throughout the United States

### **Volunteer Interests**

- *Special Olympics Milwaukee: Sporting events volunteer.*
- *Camp Daniel.* Counselor for children with learning and physical disabilities.
- *Guilty Pleasures.* Singer in a charity band raising money to help local people in need.
- *Bruce Guadalupe and Milwaukee College Prep School.* Volunteer for local middle schools.
- *Susan G. Komen Race for the Cure and MACC Fund Marathon.* Runner
- *Children's Hospital "Leaders Who Care"*

## **REFERENCES**

**Rebekah Wickert.** *Former Director of Music and Musical Director at Divine Savior Holy Angels High School.*  
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**Dr. Tina Furniss-Roe.** *Theatre Volunteer Coordinator and Parent Liaison,* Palmer Trinity School  
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**Trish Lindberg, PhD.** *Professor, Education Department, M.Ed. Integrated Arts Coordinator.* Plymouth State University.  
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**Bob Reynolds,** *Executive Producer, Miami Theatre Works,*  
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